

# Application form for Validation and Verification Bodies (VVBs)

June 2024

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## Introduction

Validation and Verification Bodies (VVBs) wishing to perform validation or verification of GHG Projects against the Proba Standard or execute an expert review on a new or revised methodology, shall be formally approved by Proba prior to completing any audits.

The approval process for VVBs is as follows:

1. The VVB submits the the application form for Validation & Verification Bodies
2. Application is reviewed by Proba Management Board
3. The application is approved or rejected
4. When approved, the VVB is listed on the Proba website

## Application form

Company details	
Office address:	
Short company introduction	
Years performing GHG audits	
Number of auditor employees	
Lead auditor(s)	Name: Position: Email: Phone:  Name: Position: Email: Phone:
Commercial contact	Name: Position: Email: Phone:

Scope	
Activities	<input type="checkbox"/> Expert review on a methodology <input type="checkbox"/> Validation of GHG Project <input type="checkbox"/> Verification of GHG Project
Anticipated projects or methodologies	(optional)

<b>Qualifications</b>	
Accreditation(s)	Type: Validity:  Type: Validity:  Type: Validity:
Sectoral scope (CDM)	<input type="checkbox"/> Energy industries (renewable - / non-renewable sources) <input type="checkbox"/> Energy distribution <input type="checkbox"/> Energy demand <input type="checkbox"/> Manufacturing industries <input type="checkbox"/> Chemical industry <input type="checkbox"/> Construction <input type="checkbox"/> Transport <input type="checkbox"/> Mining/Mineral production <input type="checkbox"/> Metal production <input type="checkbox"/> Fugitive emissions from fuels (solid, oil and gas) <input type="checkbox"/> Fugitive emissions from production and consumption of halocarbons and sulphur hexafluoride <input type="checkbox"/> Solvents use <input type="checkbox"/> Waste handling and disposal <input type="checkbox"/> Afforestation and reforestation <input type="checkbox"/> Agriculture
Additional information	(optional)

Please provide evidence (e.g. accreditation certificate) as attachment. Relevant accreditation includes:

- ISO/IEC 17021-1:2015 — Requirements for bodies providing audit and certification of management systems
- ISO 14065:2020 — General principles and requirements for bodies validating and verifying environmental information
- ISO 14066:2023 — Environmental information — Competence requirements for teams validating and verifying environmental information

## Signature

Please check the following:

- I hereby declare to follow the rules and guidelines of the [Proba Standard](#)<sup>1</sup> when performing audits
- I hereby accept the [Proba terms and conditions](#)<sup>2</sup>
- I hereby declare to adhere to the [Code of conduct for Validation and Verification Body \(VVB\)](#)<sup>3</sup>

Please note that the signed form should be sent to Proba ([projects@proba.earth](mailto:projects@proba.earth)) or your primary contact using an email account from the official domain registered to your company. Digital signatures are preferred.

On behalf of the VVB

Name:

Position:

Date:

Signature:

On behalf of the VVB

Name:

Position:

Date:

Signature:

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<sup>1</sup> [https://proba.earth/hubfs/Product/The\\_Proba\\_standard.pdf](https://proba.earth/hubfs/Product/The_Proba_standard.pdf)

<sup>2</sup> [https://proba.earth/hubfs/Downloads/Proba\\_terms\\_and\\_conditions.pdf](https://proba.earth/hubfs/Downloads/Proba_terms_and_conditions.pdf)

<sup>3</sup> [https://proba.earth/hubfs/Downloads/Proba\\_code\\_of\\_conduct\\_VVBs.pdf](https://proba.earth/hubfs/Downloads/Proba_code_of_conduct_VVBs.pdf)